

# ILA Berlin

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Corporate Communication  
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**No Deadline**

### Order form for a press conference room (only for exhibitors at the ILA)

Applications are processed in the order in which they are received

Name of exhibitor:		
Hall / stand number:		

### Recipient of services/ regulator:

VAT ID no.:		
Name (1):		
Name (2):		
Name (3):		
Street (1):		
Street (2):		
Postal code:	City:	Country:
Telephone:	Fax:	
Email:	Contact:	

### Invoice address (if different from recipient of services/ regulator):

Name (1):		
Name (2):		
c/o		
Street (1):		
Street (2):		
Postal code	City:	Country:
Telephone:	Fax:	
Email:		

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We hereby order the following:  
**Press conference room** (duration of rental: 60 minutes incl. setting up and dismantling)

Date: \_\_\_\_\_ Time: \_\_\_\_\_

**Room A** (approx. 120 persons) EUR 600.--

**Room B** (approx. 50 persons) EUR 350.--  
for one hour plus statutory VAT / sales tax

Topic: \_\_\_\_\_

Dates to be published in the press calendar:  yes  no

Agency / organizer responsible for holding the event: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Company stamp**

**Date / signature**